

CCSD Georgia Virtual School (GAVS) Enrollment Procedures

Students (families) must complete the following process to participate in the GAVS program. Although the steps outlined indicate a prescribed order, in certain circumstances steps may be interchanged or altered based on your school's internal procedures. Keep in mind that Cherokee County approves the 18 and/or 16-week sessions only. Please see your School Counselor for more information.

1. Discuss/Meet with your School Counselor to review and understand the process for enrollment into Georgia Virtual School
2. Request the Canvas GAVS Orientation course from your school counselor
 - a. Please provide your school counselor (via email) with your CCSD email address
 - b. Note that your high school may have specific days of the week in which this course is loaded onto your dashboard, speak with your Counselor for more information
3. Complete the Canvas GAVS Orientation
 - a. It is strongly encouraged that your parent/guardian view the details of the orientation
 - b. Upon completion of the Orientation, download and sign (parent signature also required) the CCSD GAVS Participation Form found at the end of the Orientation
4. Schedule an appointment with your School Counselor to discuss next steps
 - a. Have your signed CCSD GAVS Participation Form available for your Counselor
 - b. Verify that your course selections support your plan for graduation requirements
5. Create an account with the Georgia Virtual School (www.gavirtualschool.org)
 - a. Load the courses you and your Counselor discussed into your GAVS "backpack"
 - b. Verify that your course selections are scheduled for either the 18 or 16-week sessions with the exception of Summer Session (6 or 5-week sessions only)
6. When the course(s) is approved by your School Counselor, you will then be able to proceed with the completion of the Georgia Virtual Orientation as required by GAVS
7. Students returning to GAVS after a successful semester should see their School Counselor for the necessary paperwork and procedure

Please note the following:

- "A" courses are semester courses equaling one class period
- "AB" courses are full-year courses equaling two class periods
- Students will be required to follow the same drop procedures as CCSD classes (only the first 10 days of the semester)
- Any class to be taken outside of the high school's seven period day (including lunch) will be at the expense of the student
- The GAVS orientation requires a score of 100% before the class can be accessed