

## Sequoyah Parking Information for 2019-2020

Assignment of parking spaces for the 2019-2020 school year will be handled by the Bookkeeping Office. Applications for rising juniors and seniors may be picked up in the Main Office, East Office or printed from the SHS website beginning April 22<sup>nd</sup>. Payment should be made online.

### Instructions for Online payment:

On the Sequoyah Home Page follow these steps:

In the Parents and Community box select

*Payments and tickets*

Click brown box *Cherokee County School District*

*Online School Payments*

Top of page under *High* choose the drop-down *Sequoyah High*

In the Activity Name column select *Parking Permit 2019-20* and follow the purchase instructions.

Completed applications can be returned to the Bookkeeper's office after payment has been made online. No applications will be accepted after 4pm on May 23<sup>rd</sup> for the 1<sup>st</sup> round of assignments. Decals will be available for pickup starting June 17<sup>th</sup> 8am to 1 pm daily. Note office is closed July 1-July 5<sup>th</sup>, 2019

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The online payment site will remain open all summer for students who obtain their driver's license after May 23<sup>rd</sup> or miss the original deadline. Applications will be accepted in Bookkeeper's Office for the 2<sup>nd</sup> assignment starting June 17<sup>th</sup> 8am-1pm daily. Decals for second round assignments will be available for pickup starting July 22<sup>nd</sup> 8am to 1pm daily.

All school debts must be cleared prior to any decal being issued. Notices for debts will be sent with report cards. Textbooks may be returned to the main Administrative Office from 8am-3pm daily during the summer except for the week of July 1-5<sup>th</sup>. Any student who has not paid their debt before July 31, 2019 will forfeit their assigned spot and will have to reapply when the debts are cleared. All work exit, dual enrollment and band students will be assigned spaces in the band practice area. All other students will have spaces assigned by random selection.

No students may park on campus without a parking decal. Cars parked on campus without proper decal are subject to ticket and/or towing. This includes the first week of school. Passes may not be transferred from student to student and may not be shared except by siblings. Only the vehicle registered for the parking space is allowed to park in the assigned space. Non-registered vehicles will be ticketed. Students who have a space and require a temporary tag for a different vehicle must pick one up in the Bookkeeper's office when they drive any unregistered vehicle on campus and park it in their assigned space.

Parking passes are subject to suspension or revocation for:

- Excessive tardies or absences per CCSD policy
- Leaving campus at any time without permission or without signing out properly
- Texting or talking on cell phone while driving in accordance with Georgia State Law.
- Giving another student permission to park in their assigned space
- Speeding or reckless driving on campus
- Taking another student off campus without both students properly signing out.
- Any behavior deemed by the Administration to be unsafe and/or irresponsible.

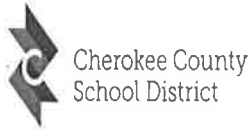
NOTE: No phone checkouts allowed for students who park on campus. Student must bring a note from home or a parent must come to attendance office to check them out, fax a note, or email to [shs.attendance@cherokeek12.net](mailto:shs.attendance@cherokeek12.net).

***Paper application MUST be submitted before permit will issued to student.***

### **Instructions for Sophomores:**

Applications for any student not in a Senior or Junior homeroom will be processed last. If any available parking space are available sophomores will then be issued a space.

Please address any questions to Mrs. Honea at [lisa.honea@cherokeek12.net](mailto:lisa.honea@cherokeek12.net)



# Parking Permit Application and Vehicle Registration

This application is for the purpose of registering a motor vehicle by a student in order to obtain a parking permit. Rules and regulations pertaining to on-campus parking and operation of the vehicle are contained herein and completion of this application will be construed as acceptance of the rules and regulations. The application must be completed, signed by the legal parent/guardian and returned to the school with supporting documentation and fees. The annual parking permit fee is \$90 and is made payable to the school. This fee is reduced to \$45 for permits purchased after Winter Break. In addition, you will need to submit: proof of a valid driver's license (no learner's permits), proof of valid insurance on the vehicle, and proof of valid (license plate) registration.

The Cherokee County Board of Education shall not be responsible for the losses or damages to the property of users of its facilities, including loss due to bodily injury. This application carries with it permission by the applicant and/or owner of the motor vehicle for administrators to conduct random searches and/or searches of the vehicle while on school system property when the administrator has reasonable cause to believe that the vehicle contains contraband.

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Applicant's Name	Date of Birth	Grade Level	
		Circle any that apply:	
		Work Exit	Band
Applicant's Address	Driver's License Number	Class of License	Dual Enroll    ROTC
Year	Make of Vehicle	Model/Style of Vehicle	Color of Vehicle
Vehicle Identification Number (VIN)	Vehicle Tag Number	Decal Year	County of Registration
			Are you an Athlete? Yes No
			If yes, which sport(s)?
Insurance Company Name		Insurance Policy Number	

After reading and understanding the rules and regulations as stated on the reverse side, the undersigned acknowledges that permission to drive and/or park a motor vehicle on any Cherokee County School campus or facility is a privilege and not a right. In consideration for such privilege, the undersigned expressly consent to any random or reasonable cause search of the above described motor vehicle or any other motor vehicle driven by the applicant by administrators of the Cherokee County School System at any time while the vehicle is parked or operated on School System property.

Student Signature	Date	Parent/Guardian Signature	Date
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**TO BE COMPLETED BY THE SCHOOL:**

School: \_\_\_\_\_

<input type="checkbox"/> Full Year	Date Approved: _____
<input type="checkbox"/> 2 <sup>nd</sup> Semester	Issued By: _____
Permit #: _____	Receipt #: _____

## THINGS TO REMEMBER ABOUT PARKING

### STUDENT & PARENT BOTH MUST INITIAL

- \_\_\_\_\_ 1. If I drive any car other than what is on file at the school, I must see the Bookkeeper (Mrs. Honea) for a temporary pass. Failure to do so may result in a citation and fine.
- \_\_\_\_\_ 2. If I purchase a new car, I must remove the assigned permit from the old car and return the permit to the Bookkeeper's office to register the new car and receive a new permit. Failure to do so may result in citation and a fine.
- \_\_\_\_\_ 3. I am not allowed to let anyone else use my space, even if they drive me to school. Doing so will result in a citation for the driver and my permit may be suspended or revoked and all monies forfeited.
- \_\_\_\_\_ 4. If I give or sell my pass to anyone, even temporarily, the pass will be revoked, and all monies forfeited for the school year.
- \_\_\_\_\_ 5. If I leave campus during the school day without properly checking out, whether it is in my car, someone else's car, or walking, my pass may be suspended or revoked, and all monies forfeited.
- \_\_\_\_\_ 6. I understand that I am not allowed to go to my car at any time during the school day without a pass.
- \_\_\_\_\_ 7. Per Georgia Law O.C.G.A. 40-6-241.1, Texting or talking on cell phone while the car is in driving lane may result in citation, and parking being suspended/revoked, and money forfeited.

**THIS FORM MUST BE INITIALED BY BOTH-THE PARENT AND STUDENT-RETURN WITH APPLICATION**

## Parking Rules and Regulations

1. Each person who chooses to park a vehicle at a CCSD High School during normal school hours must obtain a parking permit. A parking space will be assigned, or an area will be designated for legal parking. Parking permits must be completely visible at all times from the outside of the vehicle and will be displayed as specified by the school. Parking permits are non-transferrable.
2. Student parking permits for available parking spaces will be issued upon application and payment of a parking fee. The annual parking permit fee is \$90 or \$45 for permits purchased after Winter Break. No REFUNDS. Motorcycles shall have student decal although assigned to a designated parking area. A one-day parking pass is available at each campus upon payment of \$1 fee and the availability of parking spaces.
3. Priority in assignment of parking spaces will be established by the local school administration.
4. CCSD Parking Permit Application and Vehicle Registration form will be used to register vehicles and by copy, advise the applicant and legal parent/guardian of the Rules and Regulations.
5. Violations on school campus will be subject to, but not limited to, the following:
  - For minor violations, fine imposed must be paid on the next school day or imposed fine will increase \$1.00 per day.
  - For serious violations, traffic citations, warrants or juvenile complaints may be issued and sent to the Court having jurisdiction.
  - Suspension of parking privileges.
  - Revocation of parking privileges.
  - Impounding of vehicle.
6. Parking, traffic and administrative violations on campus subject to the above discipline shall include, but not be limited to:

<b>No Parking Permit:</b> All Offenses - \$30, 2 <sup>nd</sup> and subsequent offenses may result in vehicle being towed and impounded at owner's expense	
<b>Parking Violations:</b> Repetition of the violations listed in this category will result in the suspension and/or revocation of the student's parking permit.	
<ul style="list-style-type: none"> <li>• Parking in a Handicap Space - \$50</li> <li>• Blocking Handicap Ramp - \$50</li> <li>• Parking in a Fire Lane - \$50</li> <li>• Parking within 15 feet of a hydrant - \$20</li> <li>• Improper parking of a vehicle in more than one space - \$15</li> </ul>	<ul style="list-style-type: none"> <li>• Parking within 30 feet of a stop sign - \$20</li> <li>• Parking in a place prohibited by official signs - \$20</li> <li>• Obstructing an Intersection - \$20</li> <li>• Parking on a sidewalk or grassy area - \$15</li> <li>• Parking in an unauthorized space not addressed above - \$25</li> </ul>
<b>Serious Violations:</b> Parking Permit will be <u>revoked</u> for the following Offenses:	
<ul style="list-style-type: none"> <li>• Driving under the Influence of Alcohol/Drugs</li> <li>• Reckless Driving/Conduct</li> <li>• Possession of alcoholic beverage while operating a vehicle</li> <li>• Laying Drag</li> <li>• Improper transfer of permit to another student or vehicle</li> </ul>	<ul style="list-style-type: none"> <li>• Overtaking or passing a stopped school bus</li> <li>• Possession or Use of weapons within a School Safety Zone</li> <li>• Possession, Use or Sale of drugs or alcohol</li> <li>• Threatening, or causing bodily harm to teacher/other personnel</li> <li>• Reproducing, altering, defacing or improper display of parking permit</li> </ul>
<b>Other Violations</b>	
Parking Permit will be <u>suspended</u> for 1-30 days	Parking Permit will be <u>suspended</u> for semester
<ul style="list-style-type: none"> <li>• Unauthorized departure from school campus</li> <li>• Refusal to submit to a random vehicle search</li> <li>• Failure to respond to a parking citation issued by School Police</li> <li>• Failure to comply with officer directing traffic</li> <li>• Improper passing of vehicle(s)</li> <li>• Giving false information</li> <li>• Failure to exit the vehicle/loitering in the parking lot upon arrival at school</li> <li>• No proof of valid insurance or no insurance – permit suspended pending proof.</li> <li>• Improper registration/expired registration (license plate) – permit suspended pending proof of valid registration.</li> <li>• <u>Texting/cell phone use while driving</u> – Offenses: 1<sup>st</sup> – Warning; 2<sup>nd</sup> - \$15; 3<sup>rd</sup> - \$30 and permit suspended.</li> </ul>	<ul style="list-style-type: none"> <li>• Eight or more <u>unexcused</u> absences</li> <li>• Six or more <u>unexcused</u> tardies</li> </ul>

7. The vehicle driver/owner of any vehicle will be responsible for the use of the vehicle while on campus and subsequently for any violation of these rules and regulations by persons other than the driver/owner if the offense is committed with or in the vehicle.
8. The Cherokee County Board of Education shall not be responsible for the losses or damages to the property of users of its facilities including loss due to bodily injury. Proof of insurance as required by State law will be required prior to issuance of a parking permit.
9. The local school Principal or designee is authorized to revoke or suspend parking/driving privileges on campus due to violations of the Student Code of Conduct or attendance policies. To emphasize the importance of being on time to school, remaining at school and attendance at school, the Principal or designee will suspend the student's parking privilege for the remainder of any semester at the time of the eighth unexcused absence, or the sixth unexcused tardy. There will be no refund of fees.
10. Towing a Vehicle: A Principal (or designee) may authorize vehicles that are improperly parked, block emergency access, violate the student parking regulations, and/or pose a reasonable interruption to school operations, to be towed by a designated wrecker service. All towing fees will be at the owner's expense.
11. Students who obtain a parking permit and park their cars in School District parking areas agree not to transport, store or conceal firearms, weapons, dangerous instruments, illegal drugs, alcohol, tobacco, tobacco products, vape pens (juuls), vape oils or any other item or substances prohibited by the Cherokee County Discipline Code. As a condition of being allowed to park in School District parking areas parents/guardians/students agree to a search of their automobiles upon reasonable suspicion that the automobile may contain prohibited items.

Note: Students/parents/guardians should closely review all rules and regulations contained on the parking contract prior to signing.