

# Agenda Request Form

## Cherokee County School District

Meeting Date
September 14, 2017

Agenda Item Number
D-3

Title
Authorization to Declare Surplus Property and Dispose of Said Property at Public Auction
Requested Action
School Board Consideration of Superintendent's Recommendation to Declare Surplus Property and Dispose of Said Property at Public Auction
Summary Explanation and Background
<p>Annually the Superintendent and staff identify School District property as surplus and seek Board approval to dispose of surplus at a public auction.</p> <p>The annual surplus sale date is set for Saturday, October 7, 2017 to be held at the Central Distribution Warehouse. The property has been inspected by Purchasing, Technology, and Special Education Staff to ensure that it is not usable for current CCSD educational programs.</p> <p>School Administration Staff has the first opportunity to preview surplus property in order to determine if a need exists for it prior to the final sale date. Pursuant to written systemic partnership agreements, outside agencies will then be allowed to preview the surplus items.</p>
Major System Priority
Increasing Accountability
Financial Impact
2017-2018 Budget Includes a Revenue Line Item of \$124,556
Exhibits: (List)
Surplus Property Summary

Board Action
<i>(For Official School Board Records Only)</i>

Source of Additional Information	
Kenneth Owen	770.479.1871
Jeff Waderich	770.479.1871

### OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: \_\_\_\_\_ (Date)

By: \_\_\_\_\_ (School Board Chairman)

## **Surplus Property Summary**

**Date/Time: October 7, 2017 Preview: 8:00 a.m. Sale Begins: 9:00 a.m.**

**Location: CCSD Central Distribution Warehouse**

School Principals and Department Heads reviewed the surplus inventory items and determined them unusable primarily due to being outdated/damaged, and the cost to upgrade/repair exceeds the replacement cost. Items in surplus inventory include the following:

### **Classroom and Office Furniture**

Desks (Metal, Wood, and Administrative), Chairs (Student, Teachers, and Administrative), Tables (Rectangular, Round, Kidney, Computer, and Printer), Dry Erase Boards, Cabinets (Metal File, and Storage), Bookcases, Art Easel, Globes, Study Carrels, Cubbies, Shelving (Plastic and Metal), Sofa (Large and Small), Drafting File Cabinet, Conference Tables, Lunchroom Tables, Podiums, Sand Table

### **Equipment**

Televisions, TV Stands, Overhead Projectors, Cassette Players, Headphones, AV Carts, Record Players, Opaque Projectors, Video Cameras, Tripod Stands, Handheld Radio, Chargers, Speakers, VCRs, DVD Players, Kiln, Intellitek Robotic Arm and Spectra Light, Microscopes, Computer Keyboard Tray, Scales (Digital and Spring), Washers, Dryers, Coffee Maker, Typewriters, Misc. Science Equipment, Pull Down Maps and Screens, Portable PA System, Calculators, Medical Beds, Medical Table, Thermometers and Covers

### **Miscellaneous Office**

Adding Machine, Photo magic System, Shredders, Telephones, Laminators, Paper Cutters, Sorters, File Holders, Three-Hole Punch, Electric Folding Machine, Printer Cartridges, Coin Counting Machines, Clocks, Industrial Shredder

### **School Nutrition**

Hobart Mixers, Milk Coolers, Serving Line components, Microwave, Work Tables, Proofer/Warmer, Small Kitchen Items (i.e., Knives, Spoons, Forks, Cutters, Peelers, Pans, Bowls, Spatulas, Scoops, Cambros), Robot Coupe Food Machine, Refrigerators, Stoves, Dishwasher, Scales, Digital Thermometer, Pretzel Warmers, Shelving, Drink Containers, Hot/Cold Pass-Through, Pizza Ovens, Two Door Cooler

### **Maintenance and Grounds**

Craftsman Scroll Saw, CNC Mill, Belt Sander, Reversing Drill, Jigsaws, Air Compressor, Delta Drill Press, Article Tech CPM Machine, Drill Router, Glass Entry Doors, Floor Machine

### **Transportation**

1990 International Box Truck (185,698 miles), 1990 GMC Truck ( 227,394 miles), 1998 GMC Truck (287,512 miles), 1998 GMC 2500 Truck ( 240,186 miles), 1999 GMC Utility Truck (301,242 miles), 1999 GMC Utility Truck (259,887 miles), 2000 GMC 2500 Truck (236,042 miles), Fortress Camera System, Air Compressors, 55 Gallon Drum Stackers with Bases, Various Cables, Miscellaneous Auto Parts, VCR Security Units

### **Miscellaneous**

Keyboards, Acoustic Guitars, Autoharp, Assorted Rhythm Band Instruments, Xylophones, Piano, Music Stands, Classroom Rugs, Partitions, Picture Frames, Gym Equipment, Weight Lifting Equipment (Benches, Bars), Ping Pong Table, Treadmill, Gym Lights, Volleyball Carts, PE Equipment (i.e., Soccer Balls, Basketballs, Kick Balls), Cheer Uniforms, Special Needs Equipment (i.e., Prone Stenders, Wheelchairs, Rolling Table, Mini Trampolines, Therapy Equipment, Walkers)