



# Cherokee County School District

## **AGENDA**

### **School Board Meeting**

**School Board Auditorium  
at the Dr. Frank R. Petruzielo Educational Services Facility**

**7:00 p.m.**

**February 14, 2019**

- Call to Order
  - Pledge of Allegiance/Inspiration
  - Adoption of Superintendent's Recommended Agenda for February 14, 2019 School Board Meeting
  - Approval of Minutes of the January 17, 2019 School Board Meeting
  - Approval of Consent Agenda for February 14, 2019 School Board Meeting
  - Public Participation
- A. Resolutions/Recognition**
1. School Board Recognition of Creekview High School Principal Dr. Mark Merges – Finalist for the Georgia Association of Secondary School Principals' Principal of the Year
  2. School Board Recognition of Cherokee High School Athletic Director Jeremy Adams as Region 4-7A Athletic Director of the Year
  3. School Board Recognition of 2018-19 STAR Students and STAR Teachers
  4. School Board Recognition of 2018-19 Middle School County Academic Bowl Team Champions Freedom Middle School
  5. School Board Approval of a Resolution Recognizing February 28, 2019 as "PTA Day in the Cherokee County School District"
- B. School Board Members**
- C. School Board Policies**

**D. Financial Management**

- 1. School Board Consideration of Superintendent's Recommendation for Approval of January 2019 Financial Report and Sales Tax Update**

**E. Curriculum and Instruction**

- 1. School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel**
- 2. School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips**

**F. Support Services**

- 1. School Board Consideration of Superintendent's Recommendation for Approval of Update on Capital Outlay Projects**
- 2. School Board Consideration of Superintendent's Recommendation for Approval of Special Lease Agreements**
- 3. School Board Consideration of Proposed Contracts for Construction of Replacement/Additional Restrooms at the Etowah High School Stadium**

**G. Human Resources**

- 1. School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel**

**H. School Board Attorney**

**I. Superintendent of Schools**

- Executive Session**
  - Student Discipline Matter**
- Adjournment**

# CHEROKEE COUNTY BOARD OF EDUCATION

## OFFICE OF THE SUPERINTENDENT

Thursday, January 17, 2019

### MINUTES OF REGULAR BOARD MEETING

7:00 p.m.

The Cherokee County Board of Education called its regular meeting to order at 7:00 p.m. on Thursday, January 17, 2019 in the School Board Auditorium at the Dr. Frank R. Petruzielo Educational Services Facility, 1205 Bluffs Parkway, Canton, Georgia. Present were: School Board Chair Kyla Cromer; Vice-Chair Mike Chapman; Members John Harmon, Patsy Jordan, Clark Menard, Kelly Poole and Robert Rechsteiner; Superintendent Dr. Brian V. Hightower; and, Attorney Tom Roach.

- |                        |  |
|------------------------|--|
| Call to Order          | <p>The call to order by Kyla Cromer was followed by the Pledge of Allegiance to the Flag of the United States of America, led by Sequoyah High School student Natasha Ambriz-Villela.</p> <p>A brief inspirational story and video was shared by Patsy Jordan.</p> |
| Swearing-in Ceremony   | <p>School Board Vice-Chair Mike Chapman and School Board Members John Harmon, Clark Menard and Robert Rechsteiner were sworn in by Probate Judge Keith Wood.</p>   |
| Organizational Meeting | <p>School Board Attorney Tom Roach presided over a brief organizational meeting for the selection of the 2019 School Board Vice-Chair. Kelly Poole was selected as School Board Vice-Chair.</p>  |
| Approval of Agenda     | <p>On a motion by Mike Chapman seconded by Clark Menard and carried, the Board unanimously adopted the Superintendent's recommended agenda (7-0 vote).</p>   |
| Minutes for Approval   | <p>On a motion by Robert Rechsteiner seconded by Mike Chapman and carried, the Board approved the minutes from the December 13, 2018 School Board Meeting (7-0 vote).</p>  |

**Consent Agenda**                      Following identification of those agenda items, Board Members and members of the public indicated they would like considered separately, a motion was made by Kelly Poole, seconded by Patsy Jordan and carried, to approve the Consent Agenda, for the remaining items - identified by asterisks (7-0 vote).

**PUBLIC PARTICIPATION**

No members of the public signed up to address the School Board.

**A.        RESOLUTIONS/RECOGNITIONS/PARTNERSHIPS**

**A-1.    School Board Recognition of Woodstock Middle School Seventh-grader Bryce Jones as Regional Winner of the Metropolitan North Georgia Water Planning District's 17<sup>th</sup> Annual Water Essay Contest**

*(Recognized)*

**A-2.    School Board Recognition of Boston Elementary for Being Named a 2018-19 National Beta School of Distinction**

*(Recognized)*

**A-3.    School Board Recognition of CCSD Schools Honored by the Governor for Academic Progress and Success**

*(Recognized)*

**B.        SCHOOL BOARD MEMBERS/STUDENT ADVISOR TO THE SCHOOL BOARD**

**B-1.    School Board Adoption of Georgia Educational Coalition (GEC) 2019 Legislative Priorities**

*(Approved)*

Motion was made by Clark Menard seconded by John Harmon and carried, to Approve the Adoption of Georgia Educational Coalition (GEC) 2019 Legislative Priorities (7-0 vote).

**School Board Member Comments:**

- GEC Legislative Priorities closely mirrors CCSD Legislative Priorities

**C. SCHOOL BOARD POLICIES**

**D. FINANCIAL MANAGEMENT**

- \*D-1. School Board Consideration of Superintendent's Recommendation for Approval of December 2018 Financial Report and Sales Tax Update**

*(Approved)*

**E. CURRICULUM AND INSTRUCTION**

- \*E-1. School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel**

*(Approved)*

- \*E-2. School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel and Overnight Field Trips**

*(Approved)*

**F. SUPPORT SERVICES**

- \*F-1. School Board Consideration of Superintendent's Recommendation for Approval of Update on Capital Outlay Projects**

*(Approved)*

- \*F-2. School Board Consideration of Superintendent's Recommendation to Grant a Permanent Drainage Easement and Two Right-of-Way Deeds to Cherokee County Government and Grant a Permanent Sanitary Sewer Easement to the CCWSA (at Indian Knoll ES)**

*(Approved)*

**G. HUMAN RESOURCES**

- \*G-1. School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel**

*(Approved)*

**H. SCHOOL BOARD ATTORNEY**

**I. SUPERINTENDENT OF SCHOOLS**

- \*I-1. School Board Consideration of Authorizing the Superintendent to negotiate a contract with Georgia School Boards Association (GSBA)/Georgia Leadership Institute for School Improvement (GLISI) for assistance services with CCSD's Strategic Improvement Plan Process Through the Georgia Vision Project**

*(Approved)*

**ADJOURNMENT**

The School Board adjourned at 7:38 p.m.

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School Board Chair

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Secretary

# Agenda Request Form

## Cherokee County School District

Meeting Date
February 14, 2019

Agenda Item Number
A-1

Title
Recognition of Creekview High School Principal Dr. Mark Merges – Finalist for the Georgia Association of Secondary School Principals’ Principal of the Year
Requested Action
School Board Recognition of Creekview High School Principal Dr. Mark Merges – Finalist for the Georgia Association of Secondary School Principals’ Principal of the Year
Summary Explanation and Background
<p>Creekview High School Principal Dr. Mark Merges was named one of six finalists for the Georgia Association of Secondary School Principals’ Principal of the Year award.</p> <p>The winner of the award, which is open to middle and high school principals statewide, recognizes principals who excel in educational leadership, resolving complex problems, developing self and others, and community service.</p> <p>The finalists were selected from a large pool of applications, which include an extensive review of their school’s performance based on specific data points.</p> <p>Principal Dr. Merges, who has more than 25 years of experience as an educator, began leading Creekview High School three years ago.</p> <p>During his tenure, Dr. Merges has created a culture of excellence; inspired his staff, students and school community with school pride; and created a model of extraordinary student achievement, according to Dr. Debra Murdock, CCSD’s Executive Director for Administrative Leadership at the high school level and a past winner of the Principal of the Year award.</p>
Major System Priority
Attracting and Retaining the Best Teachers and Support Staff
Financial Impact
N/A
Exhibits: (List)
N/A

Board Action
<i>(For Official School Board Records Only)</i>

Source of Additional Information				
<table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">Dr. Brian V. Hightower</td> <td style="text-align: right;">770.479.1871</td> </tr> <tr> <td>Barbara Jacoby</td> <td style="text-align: right;">770.479.1871</td> </tr> </table>	Dr. Brian V. Hightower	770.479.1871	Barbara Jacoby	770.479.1871
Dr. Brian V. Hightower	770.479.1871			
Barbara Jacoby	770.479.1871			

### OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: \_\_\_\_\_ (Date)

By: \_\_\_\_\_ (School Board Chairman)

# Agenda Request Form

## Cherokee County School District

Meeting Date
February 14, 2019

Agenda Item Number
A-2

Title
Recognition of Cherokee High School Athletic Director Jeremy Adams as Region 4-7A Athletic Director of the Year
Requested Action
School Board Recognition of Cherokee High School Athletic Director Jeremy Adams as Region 4-7A Athletic Director of the Year
Summary Explanation and Background
<p>Jeremy Adams, the athletic director and an assistant principal for Cherokee High School has been named Region 4-7A Athletic Director of the Year in recognition of his service to high school athletics and student athletes.</p> <p>In his third year at Cherokee HS following 12 years of teaching and coaching in CCSD, Coach Adams has earned accolades including Region Coach of the Year in 2011 and 2013 and Atlanta Metro Coach of the Year, in recognition of his success coaching the Sequoyah HS Chief basketball team to Region Championships and State Playoffs.</p> <p>As Cherokee High's athletic director, Coach Adams has emphasized building and promoting the entire athletics program, including the recent creation of the Warrior Volleyball Center at the school's Cherokee North building and leading the efforts to launch a Cherokee HS Sports Hall of Fame.</p> <p>In addition to overseeing athletics, his role at Cherokee High includes supporting 11th-grade student services and the annual college fair; transportation and parking; and Partners in Education. He also leads the school's Student Athlete Leadership Team (SALT) program sponsored by Chick-fil-A, which focuses on creating and sustaining a positive school culture by serving others.</p>
Major System Priority
Attracting and Retaining the Best Teachers and Support Staff
Financial Impact
N/A
Exhibits: (List)
N/A

Board Action
<i>(For Official School Board Records Only)</i>

Source of Additional Information				
<table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">Dr. Brian V. Hightower</td> <td style="text-align: right;">770.479.1871</td> </tr> <tr> <td>Barbara Jacoby</td> <td style="text-align: right;">770.479.1871</td> </tr> </table>	Dr. Brian V. Hightower	770.479.1871	Barbara Jacoby	770.479.1871
Dr. Brian V. Hightower	770.479.1871			
Barbara Jacoby	770.479.1871			

### OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: \_\_\_\_\_ (Date)

By: \_\_\_\_\_ (School Board Chairman)



# Agenda Request Form

## Cherokee County School District

Meeting Date
February 14, 2019

Agenda Item Number
A-3

Title
Recognition of 2018-19 STAR Students and STAR Teachers
Requested Action
School Board Recognition of 2018-19 STAR Students and STAR Teachers
Summary Explanation and Background
<p>The STAR, or Student Teacher Achievement Recognition, Student honor is awarded to the student from each Cherokee County high school with the highest SAT score and in the top 10 percent or top 10 students of their class based on grade point average. Each honored student is invited to select his or her favorite teacher to be named that school's STAR Teacher.</p> <p>The CCSD Honorees are: Cherokee HS: Anne Greer, student and Shannon Hemphill, teacher; Creekview HS: Wyatt Brooks, student and Tom Armstrong, teacher; Etowah HS: Riley McCready, student and John Murnan, teacher; River Ridge HS: Hailey Martin, student and Ansley Sand, teacher; Sequoyah HS: Jordan Vaughn, student and Adam Lundy, teacher; Woodstock HS: Andy Jiang, student and Henry Oglesby, teacher.</p> <p>High school STAR Students compete for system titles, and this year, the overall Cherokee County STAR Student resulted in a tie. The winners are Riley McCready from Etowah High School and Jordan Vaughn from Sequoyah High School!</p> <p>The Canton and Woodstock Lions Clubs will honor these students and teachers at their annual STAR Student and STAR Teacher Recognition Ceremony.</p>
Major System Priority
Increasing Accountability; Attracting and Retaining Best Teachers and Support Staff
Financial Impact
N/A
Exhibits: (List)

Board Action
<i>(For Official School Board Records Only)</i>

Source of Additional Information				
<table style="width: 100%; border: none;"> <tr> <td style="border: none;">Dr. Brian V. Hightower</td> <td style="border: none; text-align: right;">770.479.1871</td> </tr> <tr> <td style="border: none;">Barbara Jacoby</td> <td style="border: none; text-align: right;">770.479.1871</td> </tr> </table>	Dr. Brian V. Hightower	770.479.1871	Barbara Jacoby	770.479.1871
Dr. Brian V. Hightower	770.479.1871			
Barbara Jacoby	770.479.1871			

### OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: \_\_\_\_\_ (Date)

By: \_\_\_\_\_ (School Board Chairman)

# Agenda Request Form

## Cherokee County School District

Meeting Date
February 14, 2019

Agenda Item Number
A-4

Title
Recognition of 2018-19 Middle School County Academic Bowl Team Champions
Requested Action
School Board Recognition of 2018-19 Middle School County Academic Bowl Team Champions Freedom Middle School
Summary Explanation and Background
<p>The Middle School Academic Bowl Competition is a county event, sponsored by Curriculum and Instruction. The event provides all the middle school teams in Cherokee County School District an opportunity for head-to-head competition to answer questions from all areas of knowledge including history, literature, science, fine arts, current events, sports and popular culture. The matches feature a blend of individual competition and team collaboration while reinforcing classroom lessons and encouraging players to go beyond their assignments to master other areas as well.</p> <p>Coach: Jennifer Brewer Assistant Coach: Jennifer Womack</p> <p>Freedom Middle School team members: Julia Baker, Thaddaeus Brake, Erin Chambers, Anna Beth Dudley, Braden Flournoy, Sola Hulbert, TJ Lewis, Lily Meredith, Haley Roberson and Hayden Roberson</p>
Major System Priority
Increasing Student Achievement
Financial Impact
N/A
Exhibits: (List)

Board Action
<i>(For Official School Board Records Only)</i>

Source of Additional Information						
<table style="width: 100%; border: none;"> <tr> <td style="border: none;">Dr. Brian V. Hightower</td> <td style="border: none; text-align: right;">770.479.1871</td> </tr> <tr> <td style="border: none;">Dr. Nicole H. Holmes</td> <td style="border: none; text-align: right;">770.479.1871</td> </tr> <tr> <td style="border: none;">Barbara Jacoby</td> <td style="border: none; text-align: right;">770.479.1871</td> </tr> </table>	Dr. Brian V. Hightower	770.479.1871	Dr. Nicole H. Holmes	770.479.1871	Barbara Jacoby	770.479.1871
Dr. Brian V. Hightower	770.479.1871					
Dr. Nicole H. Holmes	770.479.1871					
Barbara Jacoby	770.479.1871					

### OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: \_\_\_\_\_ (Date)

By: \_\_\_\_\_ (School Board Chairman)

# Agenda Request Form

Cherokee County School District

Meeting Date
February 14, 2019

Agenda Item Number
A-5

Title
Recognition of February 28, 2019 as "PTA Day in the Cherokee County School District"
Requested Action
School Board Approval of a Resolution Recognizing February 28, 2019 as "PTA Day in the Cherokee County School District"
Summary Explanation and Background
The history of the National Parent Teacher Association (PTA) traces its origin of advocacy on behalf of children and education back to February 17, 1897, which today is celebrated as PTA Founder's Day. In recognition of the essential support that PTA provides to the Cherokee County School District, this resolution officially recognizes February 28, 2019 - Georgia PTA Day at the Capitol -- as "PTA Day in the Cherokee County School District."
Major System Priority
Increasing Parental/Community Involvement
Financial Impact
N/A
Exhibits: (List)
Resolution

Board Action
<i>(For Official School Board Records Only)</i>

Source of Additional Information				
<table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">Dr. Brian V. Hightower</td> <td style="text-align: right;">770.479.1871</td> </tr> <tr> <td>Barbara Jacoby</td> <td style="text-align: right;">770.479.1871</td> </tr> </table>	Dr. Brian V. Hightower	770.479.1871	Barbara Jacoby	770.479.1871
Dr. Brian V. Hightower	770.479.1871			
Barbara Jacoby	770.479.1871			

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

Approved in Open Board Meeting on: \_\_\_\_\_ (Date)

By: \_\_\_\_\_ (School Board Chairman)



## Cherokee County School District

### **BOARD RESOLUTION FOR “PTA DAY” IN THE CHEROKEE COUNTY SCHOOL DISTRICT**

WHEREAS, Parent-Teacher Associations strive to bring into closer relationship the home and the school, encouraging parents, educators and learners to be mutually accountable for student success in schools; and

WHEREAS, the PTA encourages educators and the general public to work in partnership to ensure a quality education for all children; and

WHEREAS, PTAs are instrumental in helping local schools establish and accomplish meaningful goals that focus on meeting the needs of all students; and

WHEREAS, the PTA provides valuable services to the school and community through volunteer activities that support instruction, through parent education programs that foster effective parenting skills, and by encouraging parental involvement in their child's education; and

WHEREAS, the PTA seeks to further the cause of public education through its active participation in the State's legislative process and its collaboration with community agencies concerned with the welfare of children and youth; and

WHEREAS, the Cherokee County Council of PTAs and the local school PTA units have distinguished themselves as respected advocates for children, families and public education in Cherokee County;

NOW THEREFORE, the Cherokee County Board of Education hereby resolves that February 28, 2019 hereto forward, shall be proclaimed “PTA Day” in the Cherokee County School District, acknowledging PTA as a valued partner in its quest to provide the best educational opportunities available for the children of our community.

Approved by the Cherokee County School Board on  
This 14<sup>th</sup> day of February, 2019

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Dr. Brian V. Hightower  
Superintendent of Schools  
Cherokee County School District

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Kyla Cromer  
Chair  
Cherokee County Board of Education

# Agenda Request Form

Cherokee County School District

Meeting Date
February 14, 2019

Agenda Item Number
D-1

Title
January 2019 Financial Report and Sales Tax Update
Requested Action
School Board Consideration of Superintendent's Recommendation for Approval of January 2019 Financial Report and Sales Tax Update
Summary Explanation and Background
Financial Report for January 2019  See Attached Reports
Major System Priority
Increasing Accountability
Financial Impact
N/A
Exhibits: (List)
Financial Report and Sales Tax Update

Board Action
<i>(For Official School Board Records Only)</i>

Source of Additional Information				
<table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">Kenneth Owen</td> <td style="text-align: right;">770.479.1871</td> </tr> <tr> <td>Dr. Brian V. Hightower</td> <td style="text-align: right;">770.479.1871</td> </tr> </table>	Kenneth Owen	770.479.1871	Dr. Brian V. Hightower	770.479.1871
Kenneth Owen	770.479.1871			
Dr. Brian V. Hightower	770.479.1871			

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

Approved in Open Board Meeting on: \_\_\_\_\_  
(Date)

By: \_\_\_\_\_  
(School Board Chairman)

# CHEROKEE COUNTY BOARD OF EDUCATION

Dr. Brian V. Hightower, Superintendent

Kenneth Owen, Chief Financial Officer

## FINANCIAL REPORT JANUARY 2019

### General Fund

For the month ending January 31, 2019, the seventh month of the 2018-19 Fiscal Year, the School District's Operating Account (General Fund) has received \$264,782,580 in revenue (year-to-date) consisting of state funds of \$94,577,429 (43% of budget), \$157,545,523 local taxes (91% of budgeted amount), and other funds of \$12,659,628 (81% of budget). All operating expenditures of \$216,081,003 (53% of budget) are within the Board of Education's approved 2018-19 budget.

### Capital Outlay

The Capital Outlay Fund balance of \$21,038,281 as of January 31, 2019 reflects proceeds of bond sales for capital outlay purposes less refundings of bonds, transfers from the General Fund, bond issuance costs, and capital outlay expenses paid.

### Current SPLOST

For Fiscal Year 2018-19, the Cherokee County School District received \$4,145,833 in January 2019, for the month of December 2018, the 12<sup>th</sup> month of 60 monthly sales tax collections for the 2018-2022 SPLOST. Collections received were above projections (detail included) for the month by \$557,523 and above cumulative projections by \$6,441,498. Excess SPLOST collections are added to the Debt Service fund balance as a safeguard against future negative economic conditions, assuring the School District can meet future bond payments.

Cherokee County School District  
**FINANCIAL REPORT**  
**AS OF JANUARY 31, 2019**  
**BALANCE SHEET**

		GENERAL FUND	BOND SPLOST	CAPITAL OUTLAY	FED FUNDS AND SCHOOL NUTRITION	TOTAL
<b><u>ASSETS</u></b>						
Cash		\$ 109,545,862	\$ 32,164,357	\$ 21,038,281	\$ 1,227,557	\$ 163,976,057
Investments		664,938	18,197,188	-	-	18,862,126
Inventory		168,084	-	-	229,235	397,319
Accounts Receivable		397,089	-	-	5,051,669	5,448,758
<b>TOTAL ASSETS</b>		<b>\$ 110,775,973</b>	<b>\$ 50,361,545</b>	<b>\$ 21,038,281</b>	<b>\$ 6,508,461</b>	<b>\$ 188,684,260</b>
<b><u>LIABILITIES</u></b>						
Salaries and Benefits Payable		\$ 11,980,581	\$ -	\$ -	\$ 628,801	\$ 12,609,382
Accounts Payable		5,087	-	-	737,106	742,193
<b><u>FUND BALANCE</u></b>						
<b>Fund Balance 1/31/2019</b>		98,790,305	50,361,545	21,038,281	5,142,554	175,332,685
<b>TOTAL LIABILITIES AND FUND BALANCE</b>		<b>\$ 110,775,973</b>	<b>\$ 50,361,545</b>	<b>\$ 21,038,281</b>	<b>\$ 6,508,461</b>	<b>\$ 188,684,260</b>
<b><u>REVENUE AND EXPENSE</u></b>						
Revenue		\$ 264,782,580	\$ 27,729,064	\$ 784,313	\$ 17,385,465	\$ 310,681,422
Expense		216,081,003	28,109,033	19,337,726	17,603,998	281,131,760
Excess Revenue over Expense		48,701,577	(379,969)	(18,553,413)	(218,533)	\$ 29,549,662
<b>BEGINNING FUND BALANCE 7/01/2018</b>		50,088,728	50,741,514	39,591,694	5,361,087	145,783,023
<b>ENDING FUND BALANCE 1/31/2019</b>		<b>\$ 98,790,305</b>	<b>\$ 50,361,545</b>	<b>\$ 21,038,281</b>	<b>\$ 5,142,554</b>	<b>\$ 175,332,685</b>

**General Fund  
Comparison of Budget to Actual  
July 1, 2018 to January 31, 2019**

<u>Description</u>	<u>2018-109 Budget</u>	<u>Year to Date</u>	<u>Available Budget</u>
<b>Revenue</b>			
Federal	\$ 168,238	178,607	\$ (10,369)
Local	173,746,357	157,545,523	16,200,834
State	217,670,837	94,577,429	123,093,408
Other	3,884,429	981,021	2,903,408
Tan	11,500,000	11,500,000	-
<b>Total Revenue</b>	<b>\$ 406,969,861</b>	<b>264,782,580</b>	<b>\$ 142,187,281</b>
<b>Expense</b>			
Instruction	\$ 274,599,339	\$ 136,561,248	\$ 138,038,091
Pupil Services	14,377,452	8,272,086	6,105,366
Improve Instructional Services	13,254,016	7,521,302	5,732,714
Media Services	4,778,506	2,439,425	2,339,081
General Administration	2,884,142	1,846,330	1,037,812
School Administration	24,715,279	14,535,422	10,179,857
Business	3,054,565	1,918,035	1,136,530
Maintenance	28,503,735	15,092,913	13,410,822
Transportation	21,082,394	12,517,944	8,564,450
Support and Community Services	5,174,799	3,327,481	1,847,318
Facilities and Construction	475,000	238,570	236,430
Transfers Out	2,152,304	250,000	1,902,304
Debt Service	11,532,623	11,560,247	(27,624)
<b>Total Expense</b>	<b>\$ 406,584,154</b>	<b>\$ 216,081,003</b>	<b>\$ 190,503,151</b>
<b>Excess Revenue over Expense</b>	<b>\$ 385,707</b>	<b>\$ 48,701,577</b>	<b>\$ (48,315,870)</b>



1% SALES TAX (2018-2022)  
COMPARISON OF COLLECTIONS  
AS OF JANUARY 2019

<u>REPORTING MONTH</u>	<u>60 MONTH COLLECTION PERIOD</u>	<u>PROJECTED COLLECTIONS</u>	<u>BOE 1% COLLECTIONS</u>	<u>DIFFERENCE BETWEEN ACTUAL AND PROJECTED COLLECTIONS</u>
February 2018	January 2018 (1)	\$ 2,482,396	\$ 2,974,362	\$ 491,966
March 2018	February 2018 (2)	2,569,511	2,610,220	40,709
April 2018	March 2018 (3)	2,735,881	3,482,968	747,087
May 2018	April 2018 (4)	2,726,393	3,174,263	447,870
June 2018	May 2018 (5)	2,796,817	3,361,741	564,924
July 2018	June 2018 (6)	2,841,541	3,476,673	635,132
August 2018	July 2018 (7)	2,871,634	3,479,906	608,272
September 2018	August 2018 (8)	2,818,552	3,366,506	547,954
October 2018	September 2018 (9)	2,792,606	3,108,962	316,356
November 2018	October 2018 (10)	2,736,315	3,627,964	891,649
December 2018	November 2018 (11)	2,906,999	3,499,055	592,056
January 2019	December 2018 (12)	3,588,310	4,145,833	557,523
		<u>\$ 33,866,955</u>	<u>\$ 40,308,453</u>	<u>\$ 6,441,498</u>

**CHEROKEE COUNTY SCHOOL DISTRICT  
1% SPECIAL PURPOSE LOCAL OPTION SALES TAX (SPLOST)  
2018-2022 PROJECTED COLLECTIONS**

	<u>2018</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022</u>
July	\$ -	\$ 2,871,634	\$ 2,957,783	\$ 3,046,516	\$ 3,137,912	\$ 3,232,049
August	\$ -	\$ 2,818,552	\$ 2,903,109	\$ 2,990,202	\$ 3,079,908	\$ 3,172,306
September	\$ -	\$ 2,792,606	\$ 2,876,384	\$ 2,962,676	\$ 3,051,556	\$ 3,143,103
October	\$ -	\$ 2,736,315	\$ 2,818,405	\$ 2,902,957	\$ 2,990,046	\$ 3,079,747
November	\$ -	\$ 2,906,999	\$ 2,994,209	\$ 3,084,035	\$ 3,176,556	\$ 3,271,853
December	\$ -	\$ 3,588,310	\$ 3,695,959	\$ 3,806,838	\$ 3,921,043	\$ 4,038,675
January	\$ 2,482,396	\$ 2,556,868	\$ 2,633,574	\$ 2,712,581	\$ 2,793,958	\$ -
February	\$ 2,569,511	\$ 2,646,596	\$ 2,725,994	\$ 2,807,774	\$ 2,892,007	\$ -
March	\$ 2,735,881	\$ 2,817,958	\$ 2,902,497	\$ 2,989,571	\$ 3,079,259	\$ -
April	\$ 2,726,393	\$ 2,808,185	\$ 2,892,430	\$ 2,979,203	\$ 3,068,579	\$ -
May	\$ 2,796,817	\$ 2,880,722	\$ 2,967,144	\$ 3,056,158	\$ 3,147,843	\$ -
June	\$ 2,841,541	\$ 2,926,787	\$ 3,014,591	\$ 3,105,029	\$ 3,198,180	\$ -
<b>Total by Fiscal Year</b>	<u>\$ 16,152,539</u>	<u>\$ 34,351,532</u>	<u>\$ 35,382,079</u>	<u>\$ 36,443,540</u>	<u>\$ 37,536,847</u>	<u>\$ 19,937,733</u>
<b>Total Projected Collections</b>						<u><u>\$ 179,804,270</u></u>

The amount shown in each month is the expected collection amount. Actual receipt would occur in the subsequent month.

# Agenda Request Form

Cherokee County School District

Meeting Date
February 14, 2019

Agenda Item Number
E-1

Title
Out of State Travel Request
Requested Action
School Board Consideration of Superintendent's Recommendation for Approval of Out of State Travel
Summary Explanation and Background
See attachment for out of state travel requests to attend professional conferences.
Major System Priority
Attracting, retaining, and training the best teachers, principals, and support staff
Financial Impact
See Legend on Attached Out of State Travel Requests
Exhibits: (List)
Attached Out of State Travel Requests

Board Action
<i>(For Official School Board Records Only)</i>

Source of Additional Information						
<table style="width: 100%; border: none;"> <tr> <td style="border: none;">Dr. Nicole H. Holmes</td> <td style="border: none; text-align: right;">770.479.1871</td> </tr> <tr> <td style="border: none;">Dr. Keith A. Bryant</td> <td style="border: none; text-align: right;">770.479.1871</td> </tr> <tr> <td style="border: none;">Jackie Miller</td> <td style="border: none; text-align: right;">770.479.1871</td> </tr> </table>	Dr. Nicole H. Holmes	770.479.1871	Dr. Keith A. Bryant	770.479.1871	Jackie Miller	770.479.1871
Dr. Nicole H. Holmes	770.479.1871					
Dr. Keith A. Bryant	770.479.1871					
Jackie Miller	770.479.1871					

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

Approved in Open Board Meeting on: \_\_\_\_\_ (Date)

By: \_\_\_\_\_ (School Board Chairman)

## OUT OF STATE TRAVEL REQUESTS

Name	School	Dates	Reason	Place	Cost
Mike McGowan, Chief of Staff	Division of School Operations	03.29.19 – 04.01.19	<i>To attend National School Boards Association (NSBA) Conference</i>	Philadelphia, PA	\$2,195 ●
Les Conley, Administrator on Special Assignment	Division of Curriculum and Instruction	02.25.19 – 02.27.19	<i>To visit Lamarque ES regarding Arts in Education Model Development and Dissemination (AEMDD) Grant</i>	North Port, FL	\$ 812 ◆
Dr. Susan Zinkil, Principal	Creekland MS	03.18.19 – 03.21.19	<i>To attend National Association of Secondary School Principals (NASSP) Advocacy Conference</i>	Washington, DC	\$256.00 ❖
Nancy Henson, Assistant Principal	Woodstock HS	03.16.19 – 03.18.19	<i>To attend Association for Supervision and Curriculum Development (ASCD) Conference</i>	Chicago, IL	\$2,153 ■
Elyse Cleveland, Teacher	River Ridge HS	03.27.19 – 03.29.19	<i>To attend The Herff Jones Difference Workshop</i>	Kansas City, KS	\$ 0 ○
Jennifer Cogdill, Teacher	Woodstock HS	03.21.19 – 03.23.19	<i>To attend Library Leadership in a Digital Age at the Harvard Graduate School of Education</i>	Cambridge, MA	\$3,550 Ω
Courtney Boggs, Teacher	Teasley MS	02.27.19 – 03.02.19	<i>To attend American Choral Director's Association Conference</i>	Kansas City, MO	\$582.78 ❖

*Conference Previously Approved at the December 13, 2018 School Board Meeting.  
(Names replace previously "To Be Determined")*

Dr. Debra Murdock, Executive Director	Division of School Operations	03.16.19 – 03.18.19	<i>To attend Association for Supervision and Curriculum Development (ASCD) Conference</i>	Chicago, IL	\$2,153 ■ (Each Participant)
Whitney Nolan, Principal	Hickory Flat ES				
Dr. Benjamin Lester, Principal	Teasley MS				
Mark Smith, Principal	Woodstock HS				
Danielle Mabeus, Counselor	Bascomb ES				
Lori Waycaster, Counselor	Indian Knoll ES				
Lauren Moss, Counselor	Freedom MS				
Jennifer Rogers, Counselor	Teasley MS				
Tracy Tuck, Counselor	Cherokee HS				
Kelly Brangan, Counselor	River Ridge HS				

Legend

- - Local Funds 2018-19
- ◆ - ArtsNOW, Arts in Education Model Development and Dissemination (AEMDD) Grant
- ❖ - School Discretionary Funds; Remaining Funds paid by NASSP
- - Title IV Funds FY 2018-19
- - No Expense to Cherokee County School District (Herff Jones)
- Ω - \$1,650 School Based State Staff Development Funds FY2018-19; Remaining Balance Employee Expense

# Agenda Request Form

Cherokee County School District

Meeting Date
February 14, 2019

Agenda Item Number
E-2

Title
Out of State and Overnight Field Trips
Requested Action
School Board Consideration of Superintendent's Recommendation for Approval of Out of State and Overnight Field Trips
Summary Explanation and Background
See Attached List of Field Trips
Major System Priority
Increasing Accountability
Financial Impact
N/A
Exhibits: (List)
See Attachment

Board Action
<i>(For Official School Board Records Only)</i>

Source of Additional Information				
<table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">Dr. Brian V. Hightower</td> <td style="text-align: right;">770.479.1871</td> </tr> <tr> <td>Dr. Nicole Holmes</td> <td style="text-align: right;">770.479.1871</td> </tr> </table>	Dr. Brian V. Hightower	770.479.1871	Dr. Nicole Holmes	770.479.1871
Dr. Brian V. Hightower	770.479.1871			
Dr. Nicole Holmes	770.479.1871			

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

Approved in Open Board Meeting on: \_\_\_\_\_ (Date)

By: \_\_\_\_\_ (School Board Chairman)

## ATTACHMENT: OVERNIGHT AND OUT-OF- STATE FIELD TRIPS

### I. Curriculum-Based Trips

School	Grade	Date	Destination	Reason/Nature
Academy Street Theatre Group (ASTG)	9 - 12	04.02.20 - 04.12.20	London, England	ASTG students will experience culture, tour historical sites and attend a theater workshop and an evening theater performance.
Etowah HS	9 - 12	04.15.19 - 04.21.19	Houston, TX	Etowah Electric Eagles Robotics Team will compete in the First Robotics World Championship competition.
Etowah HS	9 - 12	06.04.20 - 06.15.20	Bangkok, Thailand/ Ho Chi Minh City, Vietnam/ Siem Reap, Cambodia	Journalism class students will experience culture and tour historical sites.
Sequoyah HS	9 - 12	04.26.19 - 05.01.19	Orlando, FL	Distributive Education Clubs of America (DECA) students will attend the International Career Development Conference.

# Agenda Request Form

Cherokee County School District

Meeting Date
February 14, 2019

Agenda Item Number
F-1

Title
Monthly Update on Capital Outlay Projects
Requested Action
School Board Consideration of Superintendent's Recommendation for Approval of Update on Capital Outlay Projects
Summary Explanation and Background
See the attached report from the Chief Support Services Officer regarding the status of the current Capital Outlay Projects.
Major System Priority
Increasing Accountability
Financial Impact
N/A
Exhibits: (List)
See Attachment

Board Action
<i>(For Official School Board Records Only)</i>

Source of Additional Information						
<table style="width: 100%; border: none;"> <tr> <td style="border: none;">William J. Sebring</td> <td style="border: none; text-align: right;">770.479.1871</td> </tr> <tr> <td style="border: none;">Phil Parrott</td> <td style="border: none; text-align: right;">770.479.1871</td> </tr> <tr> <td style="border: none;">Steve Werner</td> <td style="border: none; text-align: right;">770.479.1871</td> </tr> </table>	William J. Sebring	770.479.1871	Phil Parrott	770.479.1871	Steve Werner	770.479.1871
William J. Sebring	770.479.1871					
Phil Parrott	770.479.1871					
Steve Werner	770.479.1871					

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

Approved in Open Board Meeting on: \_\_\_\_\_ (Date)

By: \_\_\_\_\_ (School Board Chairman)





**DATE:** 5 February 2019  
**TO:** Dr. Brian V. Hightower  
Superintendent of Schools  
**FROM:** William J. Sebring  
Chief Support Services Officer  
**SUBJECT:** Construction Status Reports

---

Facility Construction staff has reviewed the architect's monthly status report on the current construction projects. A progress summary of each project is shown below:

**Mill Creek Middle School Classroom Addition**

- Structural steel and metal roof decking are near completion.
- Overhead plumbing/electrical/HVAC rough-ins continue on the lower level.
- Lower level concrete masonry unit wall construction nearing completion.
- Concrete masonry unit wall construction continues on the upper level.
- Overhead plumbing and electrical rough-ins are underway on the upper level.
- This project is scheduled for completion August 2020.

WJS:dm

  
\_\_\_\_\_ WJS



**Womack Lewis & Smith Inc**

*Mill Creek Middle School*

Print #190202120

Date: 02/02/19

Lat/Lon: 34.117435 -84.477930

Order No. 65859

 **Aerial Photography, Inc.** 954-568-0484

# Agenda Request Form

## Cherokee County School District

<b>Meeting Date</b>
February 14, 2019

<b>Agenda Item Number</b>
F-2

<b>Title</b>
Special Lease Agreements
<b>Requested Action</b>
School Board Consideration of Superintendent's Recommendation for Approval of Special Lease Agreements
<b>Summary Explanation and Background</b>
<p>Pursuant to the School Board's Community Use of System Facilities Policy (KG), special lease agreements applicable to non-school allied groups (users applying for extended use of school facilities who are required to pay rental fees) and for-profit summer camps, summer recreational leagues and/or any activities where Cherokee County School District employees are compensated, must be recommended by the Principal to the Superintendent for consideration of approval by the School Board prior to use of the facility. Extended use is defined as an event involving two or more consecutive days or for recurring activities.</p> <p>Attached is a synopsis of detail of the special lease agreements, which adhere to the guidelines stipulated for such use and which have been approved by the Principal and Superintendent.</p>
<b>Major System Priority</b>
Increasing Accountability
<b>Financial Impact</b>
N/A
<b>Exhibits: (List)</b>
See attachment

<b>Board Action</b>
<i>(For Official School Board Records Only)</i>

<b>Source of Additional Information</b>	
William J. Sebring	770.479.1871
Phil Parrott	770.479.1871
Steve Werner	770.479.1871

### OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: \_\_\_\_\_ (Date)

By: \_\_\_\_\_ (School Board Chairman)

## Special Lease Agreements February 2019

**School Facility:** Avery ES

**Event Dates:** Saturdays 3.9.19 through 5.18.19 (excluding 3.30.19 and 4.6.19)

**Name of Organization:** B&G Athletics (i9 Sports)

**Director of Activity Name:** Barry Switzer

**Object or Purpose:** Youth Baseball, Flag Football and Soccer Leagues

**Term:** 3 Months

**Areas:** Fields, Restrooms

---

**School Facility:** Tippens Education Center

**Event Dates:** Sun, Mon, Wed, Thu 2.28.29 through 5.30.19 (excluding 4.21.19)

**Name of Organization:** GA State Warriors

**Director of Activity Name:** Brian Giddens

**Object or Purpose:** Youth Basketball Practices

**Term:** 3 Months

**Areas:** Gymnasium

---

## Winter Camp Special Lease Agreement February 2019

**School Facility:** River Ridge HS

**Event Dates:** 02.18.19 – 02.22.19

**Name of Organization:** River Ridge Knights Winter Youth Soccer Camp

**Director of Activity:** Phil Thomas

**Object or Purpose:** Youth Soccer Camp

**Term:** 5 days

# Agenda Request Form

## Cherokee County School District

Meeting Date
February 14, 2019

Agenda Item Number
F-3

Title
Proposed Contracts for Construction of Replacement/Additional Restrooms at the Etowah High School Stadium
Requested Action
School Board Consideration of Proposed Contracts for Construction of Replacement/Additional Restrooms at the Etowah High School Stadium
Summary Explanation and Background
<p>Proposals were requested by the School District for the Etowah High School Football Stadium to include renovation and expansion of restroom facilities on the home side and new restroom facilities on the visitor's side.</p> <p>Subsequently, proposals submitted by each participant will be transmitted to School Board Members for their review and consideration. Upon review of all of the information provided, the School Board will take action on the Proposed Contracts for Construction.</p>
Major System Priority
Safety and Security
Financial Impact
Funds for this project are included in the FY2019 Budget.
Exhibits: (List)
Summary of Proposals will be provided at the February 14, 2019 School Board Meeting

Board Action
<i>(For Official School Board Records Only)</i>

Source of Additional Information						
<table style="width: 100%; border: none;"> <tr> <td style="border: none;">William J. Sebring</td> <td style="border: none; text-align: right;">770.479.1871</td> </tr> <tr> <td style="border: none;">Phil Parrott</td> <td style="border: none; text-align: right;">770.479.1871</td> </tr> <tr> <td style="border: none;">Steve Werner</td> <td style="border: none; text-align: right;">770.479.1871</td> </tr> </table>	William J. Sebring	770.479.1871	Phil Parrott	770.479.1871	Steve Werner	770.479.1871
William J. Sebring	770.479.1871					
Phil Parrott	770.479.1871					
Steve Werner	770.479.1871					

### OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Approved in Open Board Meeting on: \_\_\_\_\_  
(Date)

By: \_\_\_\_\_  
(School Board Chairman)

# Agenda Request Form

Cherokee County School District

<b>Meeting Date</b>
February 14, 2019

<b>Agenda Item Number</b>
G-1

<b>Title</b>
Recommendations and Resignations/Terminations of Employment for Certified and Classified Personnel
<b>Requested Action</b>
School Board Consideration of Superintendent's Recommendation for Approval of Recommendations, Resignations, Terminations of Employment and Transfers for Certified and Classified Personnel
<b>Summary Explanation and Background</b>
<p>The recommendations include the following items:</p> <ol style="list-style-type: none"> <li>1. Certified Recommendations</li> <li>2. Certified Resignations/Terminations of Employment</li> <li>3. Classified Recommendations</li> <li>4. Classified Transfers</li> <li>5. Classified Resignations/Terminations of Employment</li> </ol>
<b>Major System Priority</b>
Attracting, Retaining and Training the Best Teachers, Principals and Support Staff
<b>Financial Impact</b>
N/A
<b>Exhibits: (List)</b>

<b>Board Action</b>
<i>(For Official School Board Records Only)</i>

<b>Source of Additional Information</b>	
Dr. Brian V. Hightower	770.479.1871
Richard Beaulieu	770.479.1871

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

Approved in Open Board Meeting on: \_\_\_\_\_ (Date)

By: \_\_\_\_\_ (School Board Chairman)

**CERTIFIED RECOMMENDATIONS 02/14/2019**

Last	First	Position	Location	Start Date
Kettle	Bridgette	Teacher	Clark Creek ES	01/23/19
Roy	Jessica	Teacher	Little River ES	01/28/19

**CERTIFIED RESIGNATIONS/TERMINATIONS OF EMPLOYMENT 02/14/2019**

Last	First	Position	Location	End Date
Jefferis	Melanie	Teacher	Carmel ES	05/31/19
Kuykendall	Traci	Teacher	Carmel ES	05/31/19
Newton	Betsy	Teacher	Carmel ES	05/31/19
Slotter	Nancy	Teacher	Carmel ES	05/31/19
von Minden	Debra	Teacher	Carmel ES	05/31/19
Stanfill	Eddy	Teacher	Cherokee HS	06/12/19
Hansard	Joyce	Teacher	Clark Creek ES	05/31/19
Hernandez	Abby	Teacher	Clark Creek ES	05/31/19
Carpenter	Jennifer	Teacher on Special Assignment	Curriculum & Instruction	05/31/19
Johnson	Lisa	Special Education Facilitator	Curriculum & Instruction	05/31/19
Lopez	Dorrie	Special Education Hearing	Curriculum & Instruction	05/31/19
Rhodus	Robyn	Special Education Facilitator	Curriculum & Instruction	05/31/19
Davison	Zachary	Teacher	Freedom MS	05/31/19
Arbuckle	Heather	Teacher	Hasty ES	05/31/19
Burns	Lauren	Teacher	Hasty ES	05/31/19
Gill	Jane	Teacher	Hasty ES	05/31/19
Odom	April	Teacher	Hasty ES	05/31/19
Templeton	Debra	Teacher	Hasty ES	05/31/19
Baldwin	Virginia	Teacher	Johnston ES	05/31/19
Revalski	Lee Ann	Teacher	Knox ES	05/31/19
Westbrook	Tia	Teacher	Knox ES	05/31/19
Dancy	Ann	Teacher	Macedonia ES	05/31/19
O'Cleary	Christine	Teacher	Oak Grove ES	05/31/19
Reeves	Carolyn	Teacher	River Ridge HS	01/30/19
Brown	Kimberly	Teacher	Sequoyah HS	05/31/19
Birchmore	Jodie	Teacher	Woodstock HS	05/31/19

**CLASSIFIED RECOMMENDATIONS 02/14/2019**

Last	First	Position	Location	Start Date
Stone	Danielle	School Nutrition Worker	Carmel ES	01/30/19
Nesmith	Sarah	School Nutrition Worker	Creekview HS	02/04/19
Sparks	Elizabeth	School Nutrition Worker	Creekview HS	01/22/19
Walters	Allison	Paraprofessional	Creekview HS	01/28/19
Montero-Reyes	Aurora	School Nutrition Worker	Little River ES	02/05/19
Gillis	Kenneth	Paraprofessional	LR Tippens Center	02/06/19
Patel	Pushpa	School Nutrition Worker	Mill Creek MS	01/22/19
Chunn	Nikki	Bus Driver	Transportation	01/22/19
Nolan	Francis	Bus Driver	Transportation	01/22/19
Rutherford	Heather	Bus Driver	Transportation	02/04/19

**CLASSIFIED TRANSFERS 02/14/2019**

Last	First	Position	Location	Start Date
Welch	Dawn	Clerk VI to Administrative Assistant	Curriculum & Instruction	02/01/19
Centeno	Isury	Bus Monitor to Bus Driver	Transportation	01/24/19

**CLASSIFIED RESIGNATIONS/TERMINATIONS OF EMPLOYMENT 02/14/2019**

Last	First	Position	Location	End Date
Holcombe	Debra	Paraprofessional	Cherokee HS	05/31/19
Hanzlik	Claudia	Bookkeeper	Carmel ES	05/31/19

CLASSIFIED RESIGNATIONS/TERMINATIONS OF EMPLOYMENT 02/14/2019 (Continued)

Last	First	Position	Location	End Date
Bruce	Eileen	Bookkeeper	Creekland MS	06/12/19
Carty-Campbell	Debra	Paraprofessional	Curriculum & Instruction	05/31/19
Coppola	Lucia	School Nutrition Worker	ET Booth MS	01/31/19
King	Candice	School Nutrition Worker	Hickory Flat ES	01/23/19
Voci	Tina	School Nutrition Worker	Little River ES	01/24/19
Gross	Kathryn	Student Records Facilitator	Mountain Road ES	06/12/19
McClanahan	Diane	Paraprofessional	Mountain Road ES	05/30/19
Lehman	Pamela	Paraprofessional	Oak Grove ES	05/30/19
Cochran	Kathy	School Nutrition Assistant Manager	Sequoyah HS	05/31/19