

**NOTE: Guidelines can be found on the CCSD website under forms at the following link:**  
<https://www.cherokeek12.net/docs/district/depts/4/Guidelines%20for%20the%20use%20of%20CCSD%20Personal%20Learning%20Devices%20v6-26-18%20English.pdf>  
**Dean Rusk MS will hold a parent meeting on August 8<sup>th</sup> at 6:30 pm to discuss in further detail.**

**Cherokee County School District (CCSD)**

**Mobile Computing Device Parent and Student Agreement**

We are excited to be able to provide your student with a mobile computing device while they are enrolled at a Cherokee County school. Please note the following conditions of the program:

- Parents and students must sign the mobile computing device agreement.
- In the event of loss or damage to the device, a fee must be paid in accordance with the established Fee Schedule as set forth in the Parent and Student Guidelines for use of CCSD Personal Learning Devices booklet, which includes.
  - Actual cost of repair or replacement cost of the mobile computing device for incidents of damage.
  - Incidental fees for removal of identifying labels and asset tags.
- Parents or adult students will file a police report in cases of loss, theft or vandalism that occur away from the school campus. The police report must be turned in to the principal within 48 hours.
- Loss or theft will result in paying full replacement cost of the mobile computing device.
- Mobile computing devices that are not returned to the principal when a student leaves, transfers, or withdraws from school will be considered stolen. The procedures outlined in the Guidelines for the Use of Personal Learning Devices will be followed and theft charges will be filed.
- The Principal has the discretion to permanently confiscate the mobile computing device from the student at any time.
- Parents will monitor student’s mobile computing device activity at home.
- Mobile computing devices must be transported to school each day fully charged in a mobile computing device bag and with the protective shell on, when applicable.
- Students must secure the mobile computing device when not on their person.
- The mobile computing device is property of the CCSD.

**Students will:**

- Use the device responsibly and appropriately.
- Care for the device assigned to them and not leave it unsupervised in unsecured locations.
- Be responsible for all damage or loss caused by neglect or abuse and follow reporting procedures.
- Not loan the device to another individual.
- Charge the device battery before each school day.
- Not use the device near food or drinks.
- Not disassemble any part of the device or attempt any repairs.
- Carry the device in the carrying case with the protective shell on, as applicable.
- Not place stickers, drawings, markings, etc., on the device and will not deface the serial number or asset sticker on the device.
- Understand that the device and its contents may be inspected at any time because it is CCSD property.
- Agree to return the device, power cord and all accessories in working condition.
- Follow the policies, procedures, and guidelines outlined in the Guidelines for the Use of Personal Learning Devices and the Acceptable Use Policy at all times.

**Yes, I have received a copy of the Guidelines for the Use of Personal Learning Devices and understand the conditions of the program. I also acknowledge and accept the terms of the Fee Schedule contained within these guidelines.**

Student Printed Name	Grade	Student ID Number	
Student Signature	Date		
Student Driver’s License Number (if applicable)	State Issued	Issue Date	Expiration Date
Parent/Guardian Printed Name			
Parent/Guardian Signature	Date		