

The Cherokee County Board of Education will hold one to two regular meetings monthly and welcomes visitors in order to hear any interested citizen and/or employee of the School District pursuant to the guidelines outlined in this policy.

### **Open Session**

As a part of each School Board meeting, an Open Session not to exceed 30 minutes (which may be extended by majority vote of the School Board) will be conducted to hear from any interested citizen and/or employee of the School District. Additionally, citizens who wish to speak to an agenda item will have the opportunity to do so at any regular meeting of the School Board, as recognized by the Chairman.

### **Procedures for Speaking Before the School Board**

Individuals desiring to appear before the School Board must first complete a sign-in sheet, which will be available at the beginning of the meeting. The Superintendent's designee will provide this form to prospective speakers and be available to answer questions regarding procedures. Any materials the speaker desires the School Board to receive related to his/her remarks will be given to the Superintendent's designee at this time for distribution to the School Board.

Speakers will be given three minutes to speak before the School Board, with the total time during the Open Session not to exceed 30 minutes.

If appropriate, the Superintendent will have a response communicated to the speaker.

### **Items not to be Discussed**

Items which are excluded from the Open Meetings Act will not be discussed by speakers. These matters include:

1. Real property acquisitions
2. Attorney/Client Privilege
3. Personnel or employees
4. Specific students

### **In addition, the following rules will be followed when appearing before the Board.**

1. The speaker will state his/her name and address (address only if response requested).
2. All remarks will be made to the School Board as a body and not to an individual School Board Member.
3. No person will be allowed to make obscene, derogatory, or slanderous remarks while addressing the School Board. Any School Board member may stop comments.
4. No person will be allowed to disrupt or interfere with procedures.
5. Remarks will end when the speaker's allotted time has expired.
6. Questions from School Board members or the Superintendent may be asked for clarification; however no person from the floor will be permitted to enter into any discussion either directly or through any member of the School Board.

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**ADOPTED: August 2, 2001**  
**REVISED: August 15, 2013**  
**REVISED: July 19, 2018**

**Cherokee County Board of Education**