

ATTENDANCE

There is a direct correlation between academic performance and student attendance. Chronic tardiness, early checkouts from school and truancy are not acceptable behaviors. Upon returning to school after being absent, students must bring a note from home explaining the absence. Notes must be received within 5 days of the absence or the absence will remain unexcused. Students must attend at least one-half of the academic day to be counted present. Students checking in before 12:30 will be considered present.

It is vitally important that parents make every effort to have their children attend school and avoid all absences that are not absolutely necessary. We appreciate your diligence to insure your child is in school each and every day

FMS Attendance Policy

Absences	Action
<u>2 consecutive days</u>	<ul style="list-style-type: none"> • Teacher contact with parent/guardian
<u>3 days absence</u>	<ul style="list-style-type: none"> • Counselor contact with parent/guardian
<u>5th unexcused absence</u>	<ul style="list-style-type: none"> • Attendance letter sent home • Parent meeting
<u>7th unexcused absence</u>	<ul style="list-style-type: none"> • Doctor's note required for additional absences • A social work referral initiated
<u>10th unexcused absence</u>	<ul style="list-style-type: none"> • Attendance letter sent home • Saturday School assigned with administrative contact

FMS Tardy Policy

Tardies	Action
---------	--------

3rd unexcused	<ul style="list-style-type: none">• Teacher contact with parent
5th unexcused	<ul style="list-style-type: none">• Silent lunch assigned• Tardy letter sent home
7th unexcused	<ul style="list-style-type: none">• Detention assigned• Counselor contact with parent/guardian
10th unexcused	<ul style="list-style-type: none">• Administrative contact
12th unexcused	<ul style="list-style-type: none">• Administrative referral• Administrative contact