



# Order & Send Transcripts

A Step by Step Guide



## REGISTER

- + Search for your school at [www.parchment.com](http://www.parchment.com)
- + Or, follow the Order Link on your school site



## CHOOSE DESTINATIONS

- + Click Order
- + Select Destinations such as colleges, Common App, or yourself



## REVIEW ORDER

- + Review your order before checking out



## CHECK OUT

- + Complete the waiver form and authorization by eSigning
- + Provide debit/credit card if there are fees



## TRACK YOUR ORDER

- + Watch your email for updates.
- + Log in to Parchment to see more details

More than

3  
MILLION

**Students use  
Parchment to send  
their Transcripts!**



## Prepare for College!

Get your college application plan organized and see your chances of getting in!



### STORE YOUR INFO IN YOUR PROFILE

- + Unweighted GPA
- + Weighted GPA
- + SAT Scores
- + SAT II Scores
- + ACT Scores
- + AP Classes & Grades
- + Extracurriculars
- + Awards & More!

### CREATE A LIST OF COLLEGES YOU LIKE

- + Search for colleges
- + Add colleges to your list
- + Indicate your stage in the application process

### FIND & COMPARE COLLEGES

- + Discover new colleges by seeing where students like you enroll
- + Use Parchment's Simulator for admission predictions
- + Learn more about colleges and their applicants on the college-specific pages

### SEE HOW YOU STACK UP

- + Complete your profile and add colleges to your list to get data-driven predictions
- + Scatter plots and analytics on each college page give data about how you compare to past applicants



**See How You Stack Up Today:**  
[www.parchment.com](http://www.parchment.com)